

FORDBRIDGE TOWN COUNCIL

MINUTES OF MEETING OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE HELD ON 17TH NOVEMBER 2014

PRESENT: Councillor C. McLaughlin (in the Chair)
P. Allen
K. Dooley
M. Hyde
J. Kimberley
S. McLaughlin
F.V. Nash
L. Sorrell

1. APOLOGIES

An apology for non-attendance from Councillor F.A. Nash was received and noted.

2. DECLARATIONS OF INTEREST BY MEMBERS RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest made by members relating to items on the agenda.

3. MINUTES

RESOLVED that the Minutes of the Meeting of the Committee held 13th
October 2014 be approved and signed by the Chairman as a
correct record of the proceedings

4. REPORT BY THE CLERK TO THE COUNCIL: INCOME FROM HIRE OF THE FORDBRIDGE
CENTRE

The Clerk submitted a report, for members' information, detailing income from hire of the Fordbridge Centre in the current financial year, and also the two previous financial years. The detailed information is set out in Appendix A.

5. CONSIDERATION OF A REPORT BY THE CLERK TO THE COUNCIL: MONTHLY
EMPLOYEE COSTS

The Clerk submitted a report, for members' information, detailing the monthly employee costs for the previous month. The detailed information is set out in Appendix B.

6. REPORT BY THE CLERK TO THE COUNCIL: BUDGET MONITORING TO 30.9.2014

The Clerk submitted a report detailing a comparison between budget allocation and actual income and expenditure for the period ended 30th September 2014. He reported that there was one new significant variation and outlined the details.

RESOLVED that the details of the comparison between actual income and
expenditure and the budget allocation and the significant variation
for the period ended 30th September 2014 as set out in Appendix C
be noted and approved.

7. REVIEW OF FORDBRIDGE PRIZE AND CRITERIA

The Clerk reported that the Council had decided in 2013 to re-introduce the "Fordbridge Prize" and that the prize and its criteria should be reviewed after a year. He also reported that he had written again to all five local schools requesting their views on the Prize and its criteria and seeking their support. He had only received responses from Fordbridge Primary and CTC who had both indicated their support and provided positive and helpful feedback.

- RESOLVED i) that the Council work in partnership with the two schools only for the next 12 months and then review the position
ii) that the prize money be divided between the two schools
iii) that responsibility for the prize be transferred to the EHR Committee
iv) that the appropriate representatives from each school be invited to meet with the Events Sub-Committee to discuss the best way forward for the prize

8. CONSIDERATION OF THE COST OF PROVIDING DIRECTION SIGNS DISPLAYING "FORDBRIDGE TOWN COUNCIL, THE FORDBRIDGE CENTRE"

The Clerk reported that he had been advised by Solihull M.B.C. that the cost of providing directions signs on Bosworth Drive displaying "Fordbridge Town Council, The Fordbridge Centre" would be £1,500

- RESOLVED that the Council proceed with provision and location of the two direction signs and posts to replace the existing direction signs

9. CONSIDERATION OF INTERNAL DECORATION OF THE FORDBRIDGE CENTRE

The Clerk reported that he was still awaiting quotations and requested that consideration of this matter be deferred.

- RESOLVED that consideration of this matter be deferred until the next meeting of the Council

10. PROVISION OF REFRESHMENTS AT MEETINGS (OTHER THAN COUNCIL MEETINGS)

Members were asked to consider whether the Council should provide refreshments at meetings to which members of the public have been specifically invited.

- RESOLVED that refreshments (including soft drinks during summer months) be provided by the Council at meetings to which members of the public have been specifically invited.

11. AUDIT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2014: EXTERNAL AUDITOR'S REPORT

The Clerk confirmed that the Council's external auditors had completed the audit for the financial year ended 31st March 2014 and he submitted their report giving an unqualified opinion for the relevant year. The Clerk advised that the auditor had drawn attention to a transposition error made by the Clerk in completing the Annual Return

- RESOLVED that the auditor's report including the identified item be received and accepted

The meeting closed at 8.00 p.m.

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CHAIRMAN

FORDBRIDGE TOWN COUNCIL

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APPENDIX A

Income from hire of the Fordbridge Centre

	2011/12	2012/13	2013/14	
	£	£	£	
April	2,066.00	2,361.00	1,309.00	1,665.00
May	2,518.00	1,738.00	1,710.00	3,330.00
June	1,660.00	2,039.00	1,468.00	5,000.00
July	2,021.00	1,905.00	2,298.00	6,665.00
August	1,786.00	1,616.00	954.00	8,330.00
September	2,031.00	1,383.00	2,099.00	
October	<u>2,170.00</u>	<u>1,725.00</u>	<u>1,459.00</u>	11,665.00
	<i>14,252.00</i>	<i>12,767.00</i>	<i>11,297.00</i>	
November	2,326.00	2,363.00		
December	1,771.00	1,788.00		
January	1,543.00	2,077.00		
February	1,798.00	1,343.00		
March	<u>2,360.00</u>	<u>2,278.00</u>		
	24,050.00	22,616.00		

APPENDIX B

Monthly Employee Costs

October 2014:

Salaries & Wages	£3,134.66
Employer's NI	£175.51
Employer's Pension Contributions	£349.60

APPENDIX C

1. Expenditure on repairs and maintenance was significantly higher than the Council's approved budget. This is a result of the Council's decision to undertake external painting and install UPVC fascia and soffits and also essential work to the heating system, both at the Fordbridge Centre