

FORDBRIDGE TOWN COUNCIL

MINUTES OF MEETING OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE HELD ON 3RD AUGUST 2015

PRESENT: Councillor C. McLaughlin (in the Chair)
P. Allen
H. Bennett-Watson
J. Kimberley
F.A. Nash
F.V. Nash
L. Sorrell

1. APOLOGIES

Apologies for non-attendance from Councillors Dooley and S. McLaughlin were received and noted.

2. DECLARATIONS OF INTEREST BY MEMBERS RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest made by members relating to items on the agenda.

3. MINUTES

RESOLVED that the Minutes of the Meeting of the Committee held 15th June 2015 be approved and signed by the Chairman as a correct record of the proceedings

4. REPORT BY THE CLERK TO THE COUNCIL: INCOME FROM HIRE OF THE FORDBRIDGE CENTRE

The Clerk submitted a report, for members' information, detailing income from hire of the Fordbridge Centre in the current financial year, and also the two previous financial years. The detailed information is set out in Appendix A.

5. CONSIDERATION OF A REPORT BY THE CLERK TO THE COUNCIL: MONTHLY EMPLOYEE COSTS

The Clerk submitted a report, for members' information, detailing the monthly employee costs for the previous month. The detailed information is set out in Appendix B.

6. REPORT BY THE CLERK TO THE COUNCIL: BUDGET MONITORING TO 30.6.2015

The Clerk submitted a report detailing a comparison between budget allocation and actual income and expenditure for the period ended 30th June 2015. He reported that there were currently no significant variations.

RESOLVED that the details of the comparison between actual income and expenditure and the budget allocation for the period ended 30th June 2015 be noted and approved.

7. REPORT BY THE CLERK TO THE COUNCIL: CHILDREN'S/YOUTH COUNCILS

The Clerk submitted a report inviting members to consider reviving the Children's and Youth Councils and suggesting ways in which this could be achieved by learning from some of the issues which contributed to their original demise.

RESOLVED that the Clerk write to all schools asking them if they wish to get involved in revived Children's/Youth Councils and the matter then be reconsidered dependent on their response

8. SECURITY MEASURES AT THE FORDBRIDGE CENTRE

Members were asked to consider whether additional security measures were required at the Fordbridge Centre.

RESOLVED that the Clerk obtain three quotations for the installation of CCTV cameras to the front and rear of the building with a recording capacity and which can be connected to the computer system.

9. REVIEW OF HIRE CHARGES AT THE FORDBRIDGE CENTRE

The Clerk submitted details of the current hire charges and members were invited to consider any increases or other amendments.

RESOLVED i) that the Thursday evening rate for hire by Slimming World be increased to £35.00 in partial transition to the full rate
ii) that consideration of any other amendments be deferred to the next meeting to allow the Clerk to produce a report regarding use of the meeting rooms

10. CONSIDERATION OF A REPORT FROM THE COUNCIL'S INTERNAL AUDITOR

The Clerk confirmed that the Council's internal auditor had completed the internal audit for the financial year ended 31st March 2015 as required by the Accounts and Audit Regulations and he submitted her report.

RESOLVED that the internal auditor's report be received and accepted

11. REPORT BY THE CLERK TO THE COUNCIL: THE FORDBRIDGE CENTRE: BUSINESS RATES

The Clerk submitted correspondence from LHL Property Auditors and submitted a report outlining that the Council may be entitled to a refund of £10,422.17 and how the company may be able to obtain this refund and the potential costs. A debate took place regarding the potential pitfalls and issues arising from this matter.

RESOLVED that consideration of this matter be deferred to the next meeting to allow the Clerk to obtain references and resolve other queries

The meeting closed at 8.50 p.m.

.....
CHAIRMAN

FORDBRIDGE TOWN COUNCIL

MINUTES OF MEETING OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE HELD ON 3RD AUGUST 2015

APPENDIX A

Income from hire of the Fordbridge Centre

	2013/14	2014/15	2015/16	
	£	£	£	
April	2,361.00	1,309.00	2,236.00	1,665.00
May	1,738.00	1,710.00	1,165.00	3,330.00
June	<u>2,039.00</u>	<u>1,468.00</u>	<u>1,433.00</u>	5,000.00
	<i>6,138.00</i>	<i>4,487.00</i>	<i>4,834.00</i>	
July	1,905.00	2,298.00		6,665.00
August	1,616.00	954.00		8,330.00
September	1,383.00	2,099.00		10,000.00
October	1,725.00	1,459.00		11,665.00
November	2,363.00	1,115.00		13,330.00
December	1,788.00	856.00		15,000.00
January	2,077.00	1,719.00		16,665.00
February	1,343.00	1,383.00		18,330.00
March	<u>2,278.00</u>	<u>1,508.00</u>		20,000.00
	22,616.00	17,878.00		

APPENDIX B

Monthly Employee Costs

June 2015:

Salaries & Wages	£3,385.54
Employer's NI	£179.40
Employer's Pension Contributions	£357.13

July 2015:

Salaries & Wages	£3,289.37
Employer's NI	£179.40
Employer's Pension Contributions	£357.14