

FORDBRIDGE TOWN COUNCIL

MINUTES OF MEETING OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE HELD ON 1ST SEPTEMBER 2014

PRESENT: Councillor L. Sorrell (in the Chair)
P. Allen
K. Dooley
M. Hyde
J. Kimberley
F.A. Nash
F.V. Nash

1. APOLOGIES

Apologies for non-attendance from Councillors C. McLaughlin and S. McLaughlin were received and noted.

2. DECLARATIONS OF INTEREST BY MEMBERS RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest made by members relating to items on the agenda.

3. MINUTES

RESOLVED that the Minutes of the Meeting of the Committee held 30th June 2014 be approved and signed by the Chairman as a correct record of the proceedings

4. REPORT BY THE CLERK TO THE COUNCIL: INCOME FROM HIRE OF THE FORDBRIDGE CENTRE

The Clerk submitted a report, for members' information, detailing income from hire of the Fordbridge Centre in the current financial year, and also the two previous financial years. The detailed information is set out in Appendix A.

5. CONSIDERATION OF A REPORT BY THE CLERK TO THE COUNCIL: MONTHLY EMPLOYEE COSTS

The Clerk submitted a report, for members' information, detailing the monthly employee costs for the previous month. The detailed information is set out in Appendix B.

6. REVIEW OF FORDBRIDGE PRIZE AND CRITERIA

The Clerk reported that the Council had decided in 2013 to re-introduce the "Fordbridge Prize" and that the prize and its criteria should be reviewed after a year. He reported that there had been no nominations this year and only a tentative interest from one local school. The matter was discussed at some length by members.

RESOLVED that the Clerk write again to the schools to seek their views on the Prize and its criteria, any alternative options and encouraging them to engage with this process

7. REQUEST FOR A STATEMENT OF EXPENDITURE FROM THE PREVIOUS CHAIRMAN IN RESPECT OF THE CONDITIONAL ELEMENT OF THE CHAIRMAN'S ALLOWANCE

The Clerk reported that Mrs. Doyle had supplied copies of letters acknowledging receipt of further donations from both the Brain Tumour Charity and S.S.A.F.A.

RESOLVED that the Council take no further action on this matter and that Mrs. Doyle be advised of that fact

8. REPORT BY THE CLERK TO THE COUNCIL: BUDGET MONITORING TO 30.6.2014

The Clerk submitted a report detailing a comparison between budget allocation and actual income and expenditure for the period ended 31st March 2014. He reported that there were currently no significant variations.

RESOLVED that the details of the comparison between actual income and expenditure and the budget allocation for the period ended 31st March 2014 be noted and approved.

9. REPORT BY THE CLERK TO THE COUNCIL: FINANCIAL SAVINGS

The Clerk submitted as requested a report for members' information providing details of financial savings arising from decisions taken by the Council in the last year:-

10. CONSIDERATION OF VARIOUS ITEMS RELATING TO THE FORDBRIDGE CENTRE:-
INTERNAL DECORATION OF THE BUILDING, REPLACEMENT OF CARPET IN LOUNGE
INSTALLATION OF ADDITIONAL DADO RAIL IN LOUNGE, PROVISION OF CANOPY FOR
SIDE ENTRANCE DOOR

The Clerk asked members to consider various improvements to the Fordbridge Centre as a result of an inspection of the building.

RESOLVED i) that the Clerk obtain quotations for:-
a) decoration of the main hall, lounge, lobby and main corridor.
b) provision of a commercial use carpet for the lounge area
c) installation of additional dado rail in the lounge and a canopy for the entrance door next to the office
ii) that a sub-committee of three members will agree the colour scheme for the carpet and decoration
iii) that decoration of the remainder of the Fordbridge Centre be undertaken in the next financial year

11. CONSIDERATION OF PURCHASING "THE PARISH COUNCILLOR'S GUIDE"

Members were asked to consider purchasing a copy of the "The Parish Councillor's Guide" as reference material for members if required. He advised that copies were available at a cost of £17 each

RESOLVED that the Council purchase three copies of the "Parish Councillor's Guide" to be retained by the Clerk for reference use by members

The meeting closed at 8.40 p.m.

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CHAIRMAN

FORDBRIDGE TOWN COUNCIL

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APPENDIX A

Income from hire of the Fordbridge Centre

| | 2011/12 | 2012/13 | 2013/14 | |
|-----------|-----------------|-----------------|-----------------|----------|
| | £ | £ | £ | |
| April | 2,066.00 | 2,361.00 | 1,309.00 | 1,665.00 |
| May | 2,518.00 | 1,738.00 | 1,710.00 | 3,330.00 |
| June | 1,660.00 | 2,039.00 | 1,468.00 | 5,000.00 |
| July | <u>2,021.00</u> | <u>1,905.00</u> | <u>2,298.00</u> | 6,665.00 |
| | 8,265.00 | 8,043.00 | 6,785.00 | |
| August | 1,786.00 | 1,616.00 | | |
| September | 2,031.00 | 1,383.00 | | |
| October | 2,170.00 | 1,725.00 | | |
| November | 2,326.00 | 2,363.00 | | |
| December | 1,771.00 | 1,788.00 | | |
| January | 1,543.00 | 2,077.00 | | |
| February | 1,798.00 | 1,343.00 | | |
| March | <u>2,360.00</u> | <u>2,278.00</u> | | |
| | 24,050.00 | 22,616.00 | | |

APPENDIX B

Monthly Employee Costs

June 2014:

| | |
|----------------------------------|------------|
| Salaries & Wages | £7,615.66* |
| Employer's NI | £205.72* |
| Employer's Pension Contributions | £552.89 |

(* includes all redundancy payments)

July 2014:

| | |
|----------------------------------|-----------|
| Salaries & Wages | £3,043.66 |
| Employer's NI | £177.23 |
| Employer's Pension Contributions | £349.45 |