

FORDBRIDGE TOWN COUNCIL  
MINUTES OF THE ANNUAL MEETING OF THE COUNCIL  
HELD ON 13TH MAY 2019

PRESENT: Councillor P. Allen  
H. Bennett-Watson  
M. Blackburn  
D. Hinsley  
J. Kimberley  
S. McLaughlin  
A. Nash  
F. Nash  
L. Sorrell

8331. ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE 2019/2020 MUNICIPAL YEAR  
RESOLVED that Councillor Blackburn be elected  
Chairman of the Council for the 2019/  
2020 Municipal Year
8332. CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE  
Councillor Blackburn declared his acceptance of office in the presence of the Council's  
proper officer
8333. COUNCILLORS' DECLARATIONS OF ACCEPTANCE OF OFFICE  
All members of the Council present at the meeting declared their acceptance of office in the  
presence of the Council's Proper Officer
8334. APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL FOR THE 2019/2020  
MUNICIPAL YEAR  
RESOLVED that Councillor F.V. Nash be appointed  
Vice-Chairman of the Council for the  
2019/2020 Municipal Year
8335. APOLOGIES  
An apology for non-attendance from Councillor Cole (holiday) was received and  
acknowledged but not approved. The Clerk confirmed that Councillor Cole had made his  
declaration of acceptance of office before the meeting.
8336. DECLARATIONS OF PECUNIARY INTEREST FROM MEMBERS AND OTHER  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA.  
There were no declarations of interest made by members relating to items on the agenda.
8337. COMMENTS, QUESTIONS OR SUGGESTIONS MADE BY MEMBERS OF THE PUBLIC  
There were no comments, questions or suggestions made by members of the public.
8338. PRESENTATION OF BADGE TO FORMER CHAIRMAN  
The Chairman presented a former Chairman's Badge to Councillor Sorrell and thanked her  
for the work she had undertaken over the previous twelve months and indicated how much  
he had learned.
8339. ANNUAL GOVERNANCE STATEMENT FOR THE FINANCIAL YEAR ENDED 31ST MARCH  
2019  
The Clerk submitted the annual governance statement which constitutes section 1 of the  
Annual Return for the financial year ended 31st March 2019 for approval.

RESOLVED that the annual governance statement for the year ended 31st March 2019 as submitted be approved

8340. ACCOUNTING STATEMENTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2019

The Clerk submitted the accounting statements which constitutes section 2 of the Annual Return for the financial year ended 31st March 2019 for approval.

RESOLVED that the accounting statements for the financial year ended 31st March 2019 as submitted be approved

8341. APPOINTMENT OF COMMITTEES

RESOLVED that membership of the Committees for the 2019/2020 municipal year be as set out in Appendix A

8342. APPOINTMENT OF REPRESENTATIVES ON OTHER BODIES

RESOLVED that the Council's representatives on other bodies be as set out in Appendix B

8343. MINUTES

RESOLVED that the Minutes of the Meeting held 15th April 2019 be approved and signed by the Chairman as a correct record of the proceedings.

8344. CONSIDERATION OF FILLING FOUR CASUAL VACANCIES BY CO-OPTION: BENNETT'S WELL WARD AND HATCHFORD WARD (3)

RESOLVED that consideration of this matter be deferred to the next meeting

8345. STATEMENT OF RECEIPTS AND EXPENSES FOR THE 2019 CHAIRMAN'S CHARITY DANCE AND CONSIDERATION OF ANY FURTHER ACTION

The Clerk submitted a statement of receipts and expenses relating to the 2019 Chairman's Charity Event. He confirmed that the revenue raised by the event amounted to £1,315.00 and that the cost of staging the event was £638.00.

RESOLVED i) that in accordance with Council policy the cost of staging the event be underwritten by the Council.  
ii) that in accordance with the

provisions

of Section 137 of the Local Government Act 1972 a total donation of £2,677.00 (plus any subsequent receipts) be

made

in equal parts to Dementia UK and the Stroke Association

iii) that the Clerk invite the charities to attend the next meeting for the cheques to be presented

8346. CALENDAR OF MEETINGS AND EVENTS 2019/2020

RESOLVED that the calendar of meetings and events as set out in Appendix C be approved.

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8347. APPOINTMENT OF CHAIRMAN OF THE STAFFING COMMITTEE FOR THE 2019/2020 MUNICIPAL YEAR

RESOLVED that Councillor F.V. Nash be appointed Chairman of the Staffing Committee for the 2019/2020 Municipal Year

8348. REVIEW OF THE COUNCIL'S STANDING ORDERS AND CONSIDERATION OF PROPOSED ADDITIONAL SCHEDULE

The Clerk submitted details of the proposed additional schedule to constitute part of the standing orders which will further describe items specific to the Council.

RESOLVED that the proposed additional schedule as set out in Appendix D be approved

The meeting closed at 8.00 p.m.

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CHAIRMAN

FORDBRIDGE TOWN COUNCIL  
MINUTES OF THE ANNUAL MEETING OF THE COUNCIL  
HELD ON 13TH MAY 2019

APPENDIX A

Finance and General Purposes Committee

Chairman, Vice-Chairman (Ex-Officio), All other currently elected Members of the Council.

Staffing/Grievance Committee

Councillors Allen, Hinsley, McLaughlin, F.V. Nash and Sorrell

Appeals Committee

Councillors Blackburn, Cole and A. Nash

APPENDIX B

REPRESENTATIVES ON OTHER BODIES

<u>Body</u>	<u>No. of</u>	<u>Representative(s)</u>	<u>Term</u>	<u>Expires</u>
Airport Consultative Committee	1	L. Sorrell	1 year	May 2020
WALC Solihull Area Committee	2	H. Bennett-Watson & D. Hinsley	1 year	May 2020

APPENDIX C

CALENDAR OF MEETINGS AND EVENTS

Calendar for Town Council Meetings:

8th July 2019, 19th August 2019, 14th October 2019, 2nd December 2019, 20th January 2020, 2nd March 2020, 20th April 2020, 11th May 2020 (Annual Meeting and Annual Parish Meeting)

Calendar for Finance and General Purposes Committee Meetings:

24th June 2019, 5th August 2019, 30th September 2019, 11th November 2019, 6th January 2020, 17th February 2020, 30th March 2020

Calendar for Staffing Committee Meetings:

5th August 2019, 10th February 2020

Christmas Tree Lights: 25th November 2019

## APPENDIX D

### **PROPOSED ADDITIONAL SCHEDULE**

1. The Council has appointed the following committees (see part 4 section d):-
  - a) Appeals Committee with a membership of three members
  - b) Finance and General Purposes Committee with a maximum membership of twelve members
  - c) Staffing Committee with a membership of five members
  
2. The term of office for members of all committees shall be to the annual meeting at the end of each municipal year (see part 4 section d [iv]):-
  
3. The Council has determined the quorum for each committee (see part 4 section d [viii]):-
  - a) Appeals Committee (all members must be present to constitute a quorum)
  - b) Finance and General Purposes Committee (quorum of five members)
  - c) Staffing Committee (quorum of three members)