

FORDBRIDGE TOWN COUNCIL

MINUTES OF MEETING OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE HELD ON 31ST JULY 2017

PRESENT: Councillor M. Blackburn (in the Chair)
P. Allen
H. Bennett-Watson
D. Cole
K. Dooley
J. Kimberley
S. McLaughlin
F.A. Nash
F.V. Nash
L. Sorrell

1. APOLOGIES

An apology for non-attendance from Councillor C. McLaughlin (due to illness) was received and acknowledged but not approved.

2. DECLARATIONS OF PECUNIARY INTEREST FROM MEMBERS AND OTHER
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest made by members relating to items on the agenda.

3. MINUTES

RESOLVED that the Minutes of the Meeting of the Committee held 26th June 2017 be approved and signed by the Chairman as a correct record of the proceedings

4. REPORT BY THE CLERK TO THE COUNCIL: BUDGET MONITORING TO 30.6.2017

The Clerk submitted a report detailing a comparison between budget allocation and actual income and expenditure for the period ended 30th June 2017. He reported that there were no significant variations to the approved budget at this stage.

RESOLVED that the details of the comparison between actual income and expenditure and the budget allocation for the period ended 30th June 2017 be noted and approved.

5. CONSIDERATION OF ANY QUESTIONS ARISING FROM THE INFORMATION SENT TO
MEMBERS REGARDING INCOME FROM HIRE OF THE FORDBRIDGE CENTRE AND
RUNNING COSTS OF THE CENTRE

The Clerk reported that he had sent a report to all members by email and also provided further information to the meeting regarding insurance.

RESOLVED that the contents of the report and the information provided by the Clerk be received and noted

6. CONSIDERATION OF STAGING A CHRISTMAS EVENT FOR USERS OF THE FORDBRIDGE
CENTRE

The Clerk submitted a draft plan for staging another Christmas event for users of the Fordbridge Centre following a meeting and recommendations of the Events Sub-Committee

RESOLVED that in accordance with the provisions of Section 137 of the Local Government Act 1972 the Council stage a Christmas event for users of the Fordbridge Centre and the plan for the event as set out in Appendix A be approved

7. ADDITIONAL SIGNAGE AT THE FORDBRIDGE CENTRE

Members were invited to consider providing additional signage at the Fordbridge Centre to increase the Centre's visibility and avoid misunderstanding over location

RESOLVED that the Clerk investigate locating a "Fordbridge Centre" sign at the entrance to the perimeter of the Centre's grounds

8. CONSIDERATION OF UPGRADING THE COUNCIL'S LAPTOP COMPUTER

Members were invited to consider upgrading the Council's laptop computer which had initially been purchased as a support tool for members if and when required

RESOLVED that no further action be taken on this matter

9. W.A.L.C. CALENDAR OF TRAINING AND EVENTS

Members were urged to take advantage of the training provided by WALC to enhance their understanding of the role and of the responsibilities and opportunities of local councils. Members were also urged as a Council to support those members who did wish to attend training courses.

RESOLVED that the Council establish a budget for training at the earliest possible opportunity and members who wish to attend courses should contact the Clerk

The meeting closed at 8.15 p.m.

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CHAIRMAN

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APPENDIX A

Christmas Event For Users Of The Fordbridge Centre

Date: 20th December

Persons over 60 only

Admission by ticket only (special invitation from Fordbridge Town Council)

Allocation of tickets to be managed directly by the Clerk

Wine to be provided with buffet

Event to be held between 12.30 pm and 3.30 pm

Christmas crackers on tables which will be decorated by members who wish to volunteer

Small gift (£1 each) to be provided

Arrangements for the day to be organised by the Events Sub-Committee

Proposed maximum budget of £1,000

Users of the Fordbridge Centre (plus members of KDLC OAP section – maximum 20 people and local residents – further maximum 20 people)

(Posters to be produced within the Centre, and each group to be specifically advised of details of the event. Flyers to be produced and distributed to immediate neighbours of the Centre, and event to be publicised within the wider community. Tickets to be available on a first come first serve basis with a waiting list if necessary)

Buffet

Buffet to be provided by The Buffet Shop at a cost of £4.00 per head, (£5.00 per head if less than 80 people), for a maximum of 120 people. A budget of £30 to be utilised to provide desserts/sweets separately

Disco

Entertainment to be provided by “Boomerang” plus “Young at Heart Trio”, (subject to audition)